

January 3, 1972

Mr. John Kiniry
K.C.S.A.A.
1750 Home Savings Bldg.
Kansas City, Missouri, 64106

Dear John,

In response to your letter of November 15th requesting information and suggestions regarding job inequities, I wish to provide the following feedback.

At no time have I knowingly assumed responsibilities formerly assigned to another job, or additional responsibilities as a result of some new project other than a project I have voluntarily accepted.

While I agree with and share the concern of some administrators who have expressed concern that the quality of work does suffer from the pressure of "too many things to do", I don't feel lengthening the work time would relieve the pressures.

I agree that there are valid reasons why Secondary Schools should be on a 12 month basis, however, at this time, I personally do not favor a twelve month job (as an Elementary Principal) on a basis different from the present school year. I feel that given adequate help from non-certified personnel, requirements of the position as Elementary Principal can be completed in the presently allowed time.

Dissatisfaction expressed about Principals reporting to the building prior to the arrival of the School Secretary seem reasonable for the following reasons.

- (1) The processing and distribution of supplies and textbooks requires teamwork and ample time;
- (2) Conference and preparation is necessary for the typing, reproduction and collation of Opening School Procedures;
- (3) Manning the office for the many calls regarding opening of schools, enrollment, etc., requires one person close to the phone full time.

The above responsibilities are difficult to manage without the Principal and the building Secretary on duty at the same time.

Sincerely,

YSW/ss
cc: Ed Nance

Yvonne S. Wilson